

Terms of Reference

Resolution Institute – Te Kāhui Māori (Māori Caucus)

The Resolution Institute Kāhui Māori – Māori Caucus (“the Caucus”) is the representative group for Māori members. It advises the Board and staff of Resolution Institute on:

- How Resolution Institute can best reflect and respond to our bi-cultural context in Aotearoa New Zealand and our commitment to Te Tiriti o Waitangi;
- Resolution Institute membership matters;
- Professional development and training;
- Strategy, policy, advocacy and representation matters affecting the role of dispute resolvers in Aotearoa New Zealand, particularly Māori.

The caucus acknowledges the trans-Tasman make up of Resolution Institute membership and recognises the mana held by the Aboriginal and Torres Strait Island people of Australia and Māori of Aotearoa.

Guidelines values and principles	<p>The Caucus will function in line with the following values and principles:</p> <ul style="list-style-type: none"> (a) Oritetanga – equality and equity are valued; (b) Mahitahi – working collaboratively is the key to success; (c) Tautiaki – sharing information openly and respecting the confidentiality of information shared; (d) Whakaute - respecting diverse points of view and decisions; (e) Rangatiratanga – showing leadership in all aspects of work; (f) Whanaungatanga – trust is important to maintaining positive relationships.
Te Tiriti o Waitangi Principles	<p>The Caucus is committed to upholding the principles of Te Tiriti o Waitangi and supporting Resolution Institute to maintain its commitment bi-culturalism and to Te Tiriti o Waitangi;</p> <p>The Tiriti principles that underpin the relationship between the Crown and Māori include partnership, participation and protection (“the three ‘Ps’”).</p> <ul style="list-style-type: none"> • Partnership – involves facilitating meaningful engagement with Māori, equity for Māori and power sharing. • Protection – includes safeguarding Māori cultural concepts, values, principles and practices. • Participation – requires Māori to be involved at all levels including governance, decision-making, planning, policy development, strategy and services delivery.
Resolution Institute membership	<p>Membership</p> <p>The Caucus will provide advice and assistance to Resolution Institute to, et al:</p> <ul style="list-style-type: none"> • Encourage the active participation of Māori members in Resolution Institute business, at all levels; • Increase the number of Māori members of Resolution Institute; • Provide collegial/networking opportunities for and with Māori members.

Professional development and training	<p>Professional development and training</p> <p>Resolution Institute welcomes advice from the Caucus on:</p> <ul style="list-style-type: none"> • How our professional development and training can meet the needs of the full spectrum of dispute resolvers in our membership • How our training and professional development can best reflect and respond to our bi-cultural context in Aotearoa New Zealand and our commitment to Te Tiriti o Waitangi.
Strategy, policy, advocacy and representation	<p>Strategy, Policy, Advocacy and Representation</p> <p>Resolution Institute staff will share with the Caucus the current strategic plan and policies of Resolution Institute itself. Resolution Institute staff will seek feedback from the Caucus in relation to further strategic planning and any relevant issues that may arise from time to time.</p> <p>Resolution Institute would welcome support from Caucus members in advocacy for the work of Resolution Institute in particular and dispute resolution in general. The Caucus may also provide advocacy on issue relating to or affecting Māori interests.</p>
Caucus Membership	<p>Caucus Membership</p> <ul style="list-style-type: none"> • Caucus members must be members of Resolution Institute. • Caucus members must be of Māori descent. • The quantity of members will be determined by the Caucus. • While the usual process of decision-making is by consensus, in cases where a vote is necessary, only Caucus members will be entitled to vote. <p>Board</p> <p>The Caucus will elect one member as Chair. The Chair will hold office for a period of three years.</p> <p>The Chair will represent the Caucus on the Resolution Institute Board of Directors in accordance with the Resolution Institute Constitution (subject to the approval of the Board of Directors – approval of the Board not to be unreasonably withheld).</p> <p>The Chair will:</p> <ol style="list-style-type: none"> (a) actively engage with the caucus on all matters relevant to Caucus business; (b) advance kaupapa Māori; (c) act according to the guiding principles and values set out in these terms of reference and any others as determined by the Caucus from time to time. <p>Attendance by others</p> <p>Board members, the Chief Operating Officer (Trevor Slater) or Chief Executive Officer (or representative) may attend meetings or events of the Caucus as required. Notwithstanding, the Caucus may also hold in committee discussions with Caucus members only, where necessary.</p>
Meetings	<p>The Caucus will:</p> <ul style="list-style-type: none"> • Meet bi-monthly or as determined by the Chair; • Annually, select members for the next year based on the list of expressions of interest which the Resolution Institute office collects; • The Chair will actively engage with Caucus members in a meaningful and

	purposeful manner.
Quorum	Three appointed Caucus members.
Reporting	<p>The Chair, or delegate will report as appropriate to Directors at Board meetings and submit recommendations to the Board with supporting documentation.</p> <p>Resolution Institute staff will take minutes at the meeting, copies of which will be distributed to all Caucus members within a reasonable time after the meeting.</p>

Established: February 2021

Review: February 2022